

VERIFICATION OF RESIDENCY

The parent(s) or person in parental relationship must submit documentation and/or information establishing the physical presence of the parent(s) or person(s) in parental relationship and the child in the Sewanhaka Central High School District (the "District") in accordance with Board Policy 5118 "Resident Students". Below is a non-exhaustive list of types of documentation that may be submitted:

1. A copy of residential lease or proof of ownership of a house or condominium, such as a deed or mortgage statement;
2. A sworn statement by a third-party landlord, owner, or tenant from whom the parent(s) or person(s) in parental relationship leases or with whom they share property within the District;

If the documentation listed above is not available, the District will consider other documentation and/or information establishing physical presence in the District including, but not limited to, the following:

1. Pay stub with home address in the District;
2. Income tax form;
3. Utility or other bills;
4. Membership documents (e.g., library cards) based upon residency;
5. Voter registration document(s);
6. Official driver's license, learner's permit or non-driver identification with home address in the District;
7. State or other government-issued identification;
8. Documents issued by federal, state or local agencies (e.g., local social service agency, federal Office of Refugee Resettlement); or
9. Evidence of custody of the child including, but not limited to judicial custody orders or guardianship papers.

The District will require the parent(s) or person(s) in parental relationship to provide an affidavit either: (1) indicating that they are the parent(s) with whom the child lawfully resides; or (2) indicating that they are the person(s) in parental relationship to the child, over whom they have total and permanent custody and control. In the case of a person(s) in parental relationship to the child, the affidavit must describe how they obtained total and permanent custody and control (e.g., through formal guardianship or otherwise). A judicial custody order or an order of guardianship will not be required as a condition of enrollment. The District will also accept other proof of residency such as documentation indicating that the child resides with a federally appointed sponsor.

VERIFICATION OF AGE

A certified birth certificate or record of baptism (including a certified transcript of a foreign birth certificate or record of baptism) giving the date of birth will be used to determine a child's age. If either of these documents is available, the District will not require any other document to determine a child's age. If these documents are not available, a passport may be used to determine a child's age. If none of these documents are available, please contact the registrar for assistance in determining, pursuant to Board Policy 5118, other available proof of age.