1. **HW**
   a. You are required to buy a Black & White Marble Notebook. All HW assignments will be done in this notebook. HW will not be accepted if it is not done in your marble notebook. All assignments will be written out completely (questions and answers). Each HW assignment must be dated and have the assignment written (ex: CDP p. 42 ej. 2)
   b. HW is usually assigned 4 times a week (usually not Fridays)
   c. If your HW is not legible you will not receive credit. It must be neat.
   d. Each HW assignment is worth 2 pts. Your HW grade counts as 10% of each Marking Period Average.
   e. A HW assignment that is half done is no credit until it is complete.
   f. If a missing or incomplete HW assignment is completed by the day after it was due, you will receive 1 point for the assignment. You will not receive credit for the assignment after the second day.
   g. There are no make-ups for full credit unless you were absent or there were extenuating circumstances.
   h. Everyone should copy down the HW assignment when they enter the room, if by chance you did not get it, it will be on my webpage sewanhakaschools.org/pagnotta
   i. You can find the schedule of all homework assignments and the dates of upcoming tests and quizzes on your class schedule at sewanhakaschools.org/pagnotta
   j. The actual HW assignments will be on Google Drive
   k. HW buddies – get the phone numbers and emails of 3 people near you in case of an absence or questions you may have about class.
      My email is kpagnotta@sewanhakaschools.org

2. **Tests**
   a. Unannounced quizzes depend on you.
   b. You have 2 days to make up a quiz or a test. If you don’t, it is a zero. I will not track you down. If you don’t show up for your appointment to make it up, it is a zero.

3. **Supplies**
   a. You must bring your HW marble notebook, your **CHARGED** IPAD, a folder (labeled for Spanish class), and a pen to class every day.
   b. If you are unprepared, you will lose 1/2 a point from your participation grade. Your participation grade is out of 10 points. This counts as 10% of your Marking Period Average.
   c. For this class, you will need to purchase **index cards**. We will be using approximately one package of index cards for each chapter we cover this year. They will be used for HW assignments and for classroom activities.
d. You must have your supplies by Monday, September 9th!!!! (Marble notebook, pocket folder – labeled with Spanish class and your name, pen, package of index cards.)

4. Grades
Tests / Quizzes / Alternative Assessments (projects, reports, dialogues, presentations, portfolios) 80%
HW 10%
Classwork / Participation 10%

5. Notebooks – You will keep a virtual notebook in your IPAD for this class
You will create a new notebook for each chapter we cover on your iPad. Each notebook will contain your notes and classwork for each chapter.

*** You will keep your Tests / Quizzes / Alternative Assessments in your folder. Do not throw them out.

6. No food, drinks, candy, or gum in the classroom.

7. The Foreign Language Office phone number is 539-9425
The Voice Mail phone number is 564-5700 and my extension is 129
The Foreign Language Office is room 320.
The best time to contact me in the office is pd. ___
My email address is kpagnotta@sewanhakaschools.org

8. Hall Pass – You must ask for permission to use the pass. I will decide if you may use the pass. You must use the bathroom on this floor. If you take advantage, you will lose the privilege.

9. Behavior – Poor behavior will not be tolerated.
a. If you have something to say, you will raise your hand
b. You will respect your teacher and your classmates; do not speak over someone else.
c. You will respect the classroom. Keep it clean. Do not write on desks or walls.
d. You will use your iPad appropriately. You will always be on task. Your Bluetooth will be on.
   All apps not used for this class will be closed before the class begins.
e. Inappropriate behavior / use of technology will result in:
   1. A phone call home
   2. Detention / referral
   3. Confiscation of the iPad / phone
f. 3 unexcused lates will result in detention
g. Unexcused absences (Cuts) will be handled by school administration
h. Missing more than half of the class unexcused is a cut
i. If you cut a quiz/test you will receive a zero
j. PLAGIARISM is forbidden. Copying another student’s work or anything off of the Internet is plagiarism. This includes the use of translators (with the exception of the Work Reference App). You may not use a translator to translate sentences for you. The work will not be accepted, you will receive a zero, and it will be written up and dealt with according to school rules.

10. Extra Help
Room 308 at 3:05 Mondays and Tuesdays (If I have a meeting that day, I will reschedule)
Extra help is also available to you pd. ___
1st semester - _________________
2nd semester - _________________

*If you feel behind or weak in an area come to extra help right away!!!

11. NO CELL PHONES If you are using your phone for any reason during class, it will be confiscated and a parent or guardian will have to pick it up for you after school from the Principal’s office.

In order to ensure that all students follow the rules, I offer an incentive. If the student chooses to participate, upon entering class, each student must put his/her cell phone in their assigned numbered pocket in the front of the room. If you do this every day of the marking period, you will have a quiz grade of 100 averaged into your marking period grade. Each day you do not put your phone in its numbered pocket, you will lose 5 points from your grade of 100 (except for absences). No exceptions.

12. Dismissal – you are not dismissed until I dismiss you.

13. This Grade Expectation Sheet must be printed out and signed by each student and parent/guardian. This will count as a Homework assignment.

________________________________________
Student signature

________________________________________
Parent / Guardian signature